

**Facilities Committee Meeting Minutes**

September 18, 2015

Room 200 – Tredyffrin/Easttown Administration Office

2:00 p.m.

**Attending all or part of the meeting:**

|                                      |  |
|--------------------------------------|--|
| Board Committee Members:             | Dr. Peter Motel, Chair, Virginia Lastner, Kevin Buraks, Elizabeth Mercogliano                                |
| Other Board Members:                 | Kristine Graham, Karen Cruickshank   |
| T/E School District Representatives: | Dr. Rich Gusick, Art McDonnell, Marshall Barkman, David Francella  |
| Other:                               | Tom Daley from Daley & Jalboot   |
| Community Members:                   | Douglas Anestad, Theodore S. Horvath, Cindy Verguldi, Neal Colligan, Michele Burger, Alan Yockey, Ray Clarke |

**Public Comment:**

- Theodore Horvath commented on traffic and emissions.
- Cindy Verguldi commented on the maintenance building.
- Douglas Anestad commented on VFMS traffic.
- Michele Burger commented on the maintenance building.
- Ray Clarke commented on emissions.

**Approval of the Minutes:**

- The Committee approved the minutes from the August 21, 2015 meeting.

**Construction Report:**

- Mr. Daley stated there are no new change orders to review.

**Infrastructure Report:**

- Mr. Daley reviewed the updated Infrastructure Report for next summer's proposed construction projects. He commented on the history of the use of the infrastructure report and amount of projects. He added that using the building's useful life and replacement cost rationale, an annual expense of between \$5 and \$6 million would adequately maintain the District's buildings. Mr. Daley commented that the District's level of spending has avoided

the need to perform major renovations, or replacing an existing school with a new school building. Mr. McDonnell stated that smaller building maintenance projects are performed by District staff.

**Policy/Regulation 7040:**

- A proposed change to the regulation regarding the cancellation of scheduled events on days when schools are closed or delayed due to weather. If the District were to permit the outside use of the facilities on such occasions, the proposed language would allow users to cancel with three hours written notice to the Business Office to avoid fees. The Committee approved this language which will be presented to the Policy Committee at their next meeting.

**Safety/Security Consultant:**

- Mr. McDonnell presented National School Safety and Security Services (NSSSS) as the recommended safety/security consultant to evaluate the VFMS fencing project. The consultant is being recommended based on criteria set by the Facilities Committee and Board. NSSSS proposed fee is \$15,500. The administration interviewed three firms. The Committee discussed the process for the evaluation and the on-site visit to take place from November 18<sup>th</sup> to 20<sup>th</sup>. One of the deliverables from the consultant is a community meeting that is tentatively scheduled for Thursday, November 19<sup>th</sup>. The Facilities Committee meeting has been moved to November 20<sup>th</sup> to allow the consultant to present a preliminary report. In addition, the consultant will deliver a written report following the on-site visit. The Committee approved the selection of NSSS as safety/security consultant and recommended it to the full Board for approval at its next regular meeting.

**Other:**

- Easttown Library has requested an easement for additional parking at the site of the former ESC building. The Committee asked the administration to contact counsel regarding the request in advance of responding to the library and report to the Committee at a future meeting.

**Public Comment:**

- Ray Clarke commented on the infrastructure report.
- Cindy Verguldi commented on the infrastructure report.
- Douglas Anestad commented on the infrastructure report.
- Theodore Horvath commented on the safety consultant.
- Neil Colligan commented on the infrastructure report.
- Michele Burger commented on the infrastructure report and the VFES driveway.

**Future Meeting Dates:**

- Friday October 16, 2015 at 2:00PM at the TEAO
- Friday November 20, 2015 at 2:00PM at the TEAO
- Friday December 4, 2015 at 2:00PM at the TEAO

**Adjournment:**

The meeting adjourned at approximately 4:39 p.m.